Application to transfer a cultural heritage permit

for the purposes of the *Aboriginal Heritage Act 2006*

This form may be used by a cultural heritage permit holder applying for approval to transfer the permit to another person under section 41B of the *Aboriginal Heritage Act 2006* (“AHA”).

An application to transfer a cultural heritage permit to another must be made to the relevant **‘Approval Body’**.

The AHA prescribes an Approval Body for a cultural heritage permit. An Approval Body is:

1. the appointed Registered Aboriginal Party (“RAP”) for the area to which the permit application relates; or
2. if there is no appointed RAP – the Secretary; or
3. if the applicant is a RAP or the Secretary – the Victorian Aboriginal Heritage Council (“VAHC”).

**If approved, the applicant MUST notify Aboriginal Victoria in writing (using the address provided below) of the transfer of the permit as soon as practicable. Notification MUST include a copy of this application.**

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| **How to apply** | | | | |
| It is the responsibility of the Applicant to ensure that all relevant sections of the application are complete and contain the required information. An Approval Body may issue a request in writing for any additional information that the body reasonably considers necessary to assist the Approval Body’s decision. Accordingly, and to avoid delays, it is strongly suggested that an applicant consult with the relevant Approval Body prior to submitting an application.  Applications must be submitted to the relevant Approval Body: | | | | |
| 1. **If the Approval Body is a Registered Aboriginal Party:**  * ensure all **posted** items are addressed to the RAP. Contact details for RAPs can be found on the Aboriginal Victoria website at:<http://www.dpc.vic.gov.au/index.php/aboriginal-affairs/registered-aboriginal-parties> | | 1. **If the Approval Body is the Secretary:**  * ensure all **posted items** are addressed to:   Director, Heritage Services  Aboriginal Victoria  Department of Premier and Cabinet  GPO Box 4912  **MELBOURNE VIC 3001**   * **email:** vahr@dpc.vic.gov.au | 1. **If the Approval Body is the Victorian Aboriginal Heritage Council:**  * ensure all **posted items** are addressed to:   Victorian Aboriginal Heritage Council  GPO Box 4912  **MELBOURNE VIC 3001**   * **email**: vahc@dpc.vic.gov.au | |
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| **Cultural heritage permit reference** | | | | |
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| **Date of cultural heritage permit** | | | | |
| Date on which the cultural heritage permit was granted: | | | | |
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| Commencement and end dates of the cultural heritage permit (if applicable): | | | | |
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| **SECTION 1 - Current cultural heritage permit holder** | | | | | | | |
| Person who is making this application and to whom the cultural heritage permit was granted: | | | | | | | |
| Name: | | | |  | | | |
| Business name: | | | |  | | | |
| Postal address: | | | |  | | | |
| Telephone number: | | | |  | | | |
| Email address: | | | |  | | | |
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| **SECTION 2 - Purpose of permit** | | | | | | | |
| Provide a brief description of the activity for which the permit has been granted: | | | | | | | |
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| **SECTION 3 - Intended transferee** | | | | | | | |
| Person to whom the permit will be transferred and who will become responsible for carrying out the activity for which the permit has been granted. | | | | | | | |
| Name of transferee: | | | |  | | | |
| Business name: | | | |  | | | |
| Postal address: | | | |  | | | |
| Telephone number: | | | |  | | | |
| Email address: | | | |  | | | |
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| **SECTION 4 - Reason for transfer of permit** | | | | | | | |
| Briefly describe why the holder of the cultural heritage permit is seeking approval to transfer the permit to another person: | | | | | | | |
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| Date from which the transfer of the permit will take effect: | | | | | | | |
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| **Signature of cultural heritage permit holder** | | | | | | | |
| **I certify that, to the best of my knowledge and belief, the information supplied in this application is correct and complete. I agree to indemnify the Registered Aboriginal Party, the Victorian Aboriginal Heritage Council, the Secretary, the Minister and the Crown against all claims, damages, costs, liabilities or loss including in relation to all actions, claims or demands which may be made in connection with the issue of any permit as a result of this application.** | | | | | | | |
| **Signed:** | |  | | | **Date: / /** | | |
|  | | **[Cultural heritage permit holder named in Section 1 of this form]** | | |  | | |
| **Signature of transferee** | | | | | | | |
| **I certify that, to the best of my knowledge and belief, the information supplied in this application is correct and complete. I am aware of the conditions of the cultural heritage permit. I agree to indemnify the Registered Aboriginal Party, the Victorian Aboriginal Heritage Council, the Secretary, the Minister and the Crown against all claims, damages, costs, liabilities or loss including in relation to all actions, claims or demands which may be made in connection with the issue of any permit as a result of this application.** | | | | | | | |
| **Signed:** | |  | | | | **Date: / /** | |
|  | | **[Transferee named in Section 3 of this form]** | | | |  | |
| **Application checklist** | | | | | | | |
| 🗆 | Please attach a copy of the cultural heritage permit and any additional supporting information. | | | | | | |